Computer Workstation Ergonomics: Self-Assessment Checklist

Sitting Workstation

- Back supported by chair
- ☐ Feet flat on floor or footrest
- ☐ Thighs parallel to floor
- □ Shoulders hang naturally
- ☐ Elbows close to body
- ☐ Monitor height adjusted to slightly below eye-level.
- ☐ Monitor / keyboard / chair aligned
- ☐ Clean screen
- Adequate lighting

Standing Workstation

- ☐ Spine in neutral position
- ☐ Anti-fatigue mat
- ☐ Shoulders relaxed, not raised
- ☐ Elbows close to body
- ☐ Monitor height adjusted to slightly below eye-level.
- ☐ Clean screen
- Adequate lighting





Recommendations/Requests:		
Employee	Location	
Evaluator	 Date	

AccidentFund.com 1-866-206-5851





Accident Fund is a division of AF Group. All policies are underwritten by a licensed insurer subsidiar